

Name: _____

School: _____

Personal Professional Development Plan (2017-2018)

SECTION A: Please submit an electronic copy to your school PD Rep AND the OSTU PD Chairperson (only at: pd67@bctf.ca) by September 30th.

1. The area I want to focus on for my professional learning this year is

(examples: personalized learning, classroom management, student self-regulation, mentorship, inquiry, technology integration, assessment, subject-specific teaching/learning strategies, incorporating First Peoples' Principles of Learning):

2. More specifically, my professional goals this year are:

3. Professional learning groups I belong to:

4. Possible resources and activities I will use:

(examples: reference materials, people, partnerships, experiences, seminars, course work)

SECTION B: Please submit an electronic copy to your school PD Rep AND the OSTU PD Chairperson (only at: pd67@bctf.ca) by May 31st.

Year-end Reflection

1. What did you accomplish?

2. What was surprising?

3. Where did you struggle?

4. What key insights did you have?

5. What resources or experiences did you find valuable or impactful this year?

6. Things I might consider doing next:

Please submit a copy to your school PD Rep by May 31st.

Professional Development Ideas

The following are examples of professional learning experiences that teachers may undertake on a Professional Development Day. This is not an exhaustive list, as there are numerous ways to participate in professional learning.

For more ideas and suggestions, please talk with your school PD representative or the local PD Chair.

1. Research
 - Conduct an individual or group inquiry related to teaching and student learning
 - Work collaboratively within a team to research topics related to teaching and student learning
 - Participate in online courses or webinars or webcasts
2. Professional Networks
 - Participate in a provincial specialist association conference or activity
 - Facilitate a local or BCTF workshop
3. Professional activities
 - Visit to observe colleagues teach
 - Read an educational book in a book study group
 - Attend a professional conference or workshop
 - Discuss educational resources with a colleague
 - Participate in an assessment project
 - Participate in a school, district, or provincial professional development day activity
 - Job-shadow in a related work situation
4. Mentorshing and coaching
 - Mentor another member
 - Mentor a student-teacher
 - Participate in a formal network within / outside the district
 - Participate in a district and / or local mentoring program
5. Learning through practice
 - Participate collaboratively in a school-based project
 - Collaborate to learn about and / or create a new instructional or assessment strategy
 - Conduct an action research project
6. Technology and Learning
 - Develop new technological skills to integrate technology into classroom practices and teaching practices / strategies

What isn't Professional Development

- Prep activities – photocopying, laminating, developing worksheets, etc
- Doing long or short-term planning
- Writing previews
- Marking student work
- Setting up bulletin boards, classroom displays, organizing supplies, etc.

If you are not sure if it is PD, ask yourself:

- Does this activity meet obligations to colleagues, collective agreements, and our profession?
- Have I voluntarily chosen this activity?
- Does this activity help me improve the work I do in my role as a teacher?

Using Your Personal Professional Development Funds

Some examples of things teachers can be reimbursed for:

- Professional conferences, courses, workshops, and seminars
- Travel to professional conferences, courses, workshops, and seminars
- Professional reading (receipts with book titles must be included)
- PSA memberships
- Educational software (license for teacher use only)
- TTOC charges related to attending a workshop or conference
- TTOC charges related to observing in a colleague's classroom

Types of claims NOT covered by your personal PD funds:

- Books and teaching materials that will be used directly in the classroom (e.g., workbooks, class sets of novels, newspapers, novels to be read aloud to the class, reproducible or consumable resources)
- Cellular phone roaming charges while traveling to a PD activity
- Activities that are a personal interest, rather than professional
- Activities that do not relate to teaching
- Trips in which PD is not the primary focus
- Travel for shopping for resources
- Computer hardware, digital cameras, ipods, etc.
- Bundled software and consumable software (e.g., antivirus program)
- Consumables (e.g., paper, pens, printer ink, etc.)

Note: These list are meant to give ideas about the ways in which we can spend our personal professional development funds, and are not complete lists.